

MEMORANDUM

2005-14-LEG

TO: Presiding Circuit Judges

FROM: Randy Helms, Administrative Director of Courts

RE: Designation of ADA Compliance Representative

DATE: May 13, 2005

As you are aware, the Americans with Disabilities Act of 1990 (“ADA”) makes it unlawful to discriminate against a qualified individual with a disability. To be protected under the ADA, an individual must have, have a record of, or be regarded as having a substantial impairment. A substantial impairment is one that significantly limits or restricts a major life activity.

In addition, the ADA provides that “no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of a public entity, or be subjected to discrimination by any such entity.” 42 U.S.C. § 12132.

In our continued efforts to assist with ADA compliance, we again ask that you complete and return the attached Memorandum designating the “ADA Compliance Representative” for each court site within your jurisdiction. **Please be advised that the attached Memorandum is also available on AOC’s website (<http://www.alacourt.gov/>), and may be completed and returned via e-mail to david.sawyer@alacourt.gov.**

We thank you in advance for your cooperation.

MEMORANDUM

TO: Randy Helms, Administrative Director of Courts

FROM: _____
Presiding Circuit Judge, _____ Judicial Circuit

RE: Designation of ADA Compliance Representative

DATE: _____

In furtherance of our continued efforts to ensure compliance the Americans with Disabilities Act (“ADA”), the following individual is designated as the “ADA Compliance Representative for the Alabama court site listed below:

Court Site: _____

Compliance Representative: _____

Job Classification: _____

Mailing Address: _____

Office Telephone: _____

Office Facsimile: _____

e-mail address: _____

The above-named ADA Compliance Representative will be responsible for each of the following at the above court site:

1. coordinating facility surveys;
2. disseminating information;
3. monitoring compliance efforts; and
4. accepting ADA requests and/or grievances.

cc: ADA Compliance Representative
(as designated above)